

Agenda

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Planning Review Committee

Date: **Thursday 2 June 2011**

Time: **5.00 pm**

Place: **The Old Library, Town Hall**

For any further information please contact:

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Planning Review Committee

Membership

Chair

Vice-Chair

Councillor Mohammed Altaf-Khan	Headington Hill and Northway;
Councillor Alan Armitage	North;
Councillor Antonia Bance	Rose Hill and Iffley;
Councillor Laurence Baxter	Quarry and Risinghurst;
Councillor Tony Brett	Carfax;
Councillor Mark Lygo	Churchill;
Councillor Mike Rowley	Barton and Sandhills;
Councillor Ed Turner	Rose Hill and Iffley;
Councillor Nuala Young	St Clement's;

HOW TO OBTAIN AGENDA

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AGENDA

Pages

- 1 ELECTION OF CHAIR FOR THE COUNCIL YEAR 2011/2012**
- 2 ELECTION OF VICE CHAIR FOR THE COUNCIL YEAR 2011/2012**
- 3 APOLOGIES FOR ABSENCE**
- 4 DECLARATIONS OF INTEREST**

Councillors serving on the Committee are asked to declare any personal or prejudicial interests they may have in any of the following agenda items.

- 5 11/00242/CT3 - NEW SWIMMING POOL, PEGASUS ROAD, BLACKBIRD LEYS, OXFORD.**

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Report of the Head of City Development is attached.

- 6 DATES AND TIMES OF FUTURE MEETINGS.**

Meetings are currently scheduled for the following dates:-

- 29th June 2011
- 27th July 2011
- 31st August 2011
- 28th September 2011
- 26th October 2011
- 30th November 2011
- 22nd December 2011
- 25th January 2012
- 29th February 2012
- 28th March 2012
- 25th April 2012

The Committee is also asked to consider its starting time. Last year, meetings of SDCC began at 5pm.

DECLARING INTERESTS

What is a personal interest?

You have a personal interest in a matter if that matter affects the well-being or financial position of you, your relatives or people with whom you have a close personal association more than it would affect the majority of other people in the ward(s) to which the matter relates.

A personal interest can affect you, your relatives or people with whom you have a close personal association positively or negatively. If you or they would stand to lose by the decision, you should also declare it.

You also have a personal interest in a matter if it relates to any interests, which you must register.

What do I need to do if I have a personal interest?

You must declare it when you get to the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you. You may still speak and vote unless it is a prejudicial interest.

If a matter affects a body to which you have been appointed by the authority, or a body exercising functions of a public nature, you only need declare the interest if you are going to speak on the matter.

What is a prejudicial interest?

You have a prejudicial interest in a matter if;

- a) a member of the public, who knows the relevant facts, would reasonably think your personal interest is so significant that it is likely to prejudice your judgment of the public interest; and
- b) the matter affects your financial interests or relates to a licensing or regulatory matter; and
- c) the interest does not fall within one of the exempt categories at paragraph 10(2)(c) of the Code of Conduct.

What do I need to do if I have a prejudicial interest?

If you have a prejudicial interest you must withdraw from the meeting. However, under paragraph 12(2) of the Code of Conduct, if members of the public are allowed to make representations, give evidence or answer questions about that matter, you may also make representations as if you were a member of the public. However, you must withdraw from the meeting once you have made your representations and before any debate starts.

Code of practice for dealing with planning applications at Committee meetings

Planning controls the development and use of land in the public interest. Applications must be determined in accordance with the Council's development plans unless material planning considerations indicate otherwise. The Committee must be conducted in an orderly, fair and impartial manner.

The following minimum standards of practice will be followed: -

1. All Members will have pre-read the officers' report. Members are also encouraged to view any supporting material.
2. The sequence for each application shall be as follows:-
 - (a) The Planning Officer will introduce;
 - (b) Any objectors may speak for up to 5 minutes in total;
 - (d) Any supporters may speak for up to 5 minutes in total;
 - (e) Speaking times may be extended by the Chair provided that equal time is given to both sides
 - (f) Members of the Committee may ask questions (which shall be directed via the Chair to the relevant Officer or speaker);
 - (g) Members will debate and determine the application.
4. Members of the public wishing to speak must complete a "Speaker's form" and hand it to the Democratic Services Officer before the meeting commences or alternatively you can e-mail Istock@oxford.gov.uk before 10.00 am on the day of the meeting, giving details of your name, the application/agenda item you wish to speak on and whether you are objecting to or supporting the application. No additional documents that were not published as part of the agenda may be referred to.
5. All representations should be heard in silence and without interruption. The Chair should discourage disruptive behaviour. Members of the public are reminded that if the meeting is not allowed to proceed in an orderly manner then the Chair will withdraw the opportunity to address the Committee. The Committee is a meeting held in public, not a public meeting.
6. Members should not:-
 - (a) Rely on considerations which are not, in law, material;
 - (b) Question the personal integrity or professionalism of officers in public;
 - (c) Proceed to a vote if minded to determine an application against the officer's recommendation until the reasons for that determination have been formulated.
 - (d) Seek to re-design, or negotiate amendments to, an application (but the Committee may impose appropriate conditions).

